



Application Form Acting Master Class

_____ (Month/ Year)

1) Personal Info

_____	_____	_____
First Name	Middle Name	Last Name
_____	_____	_____
Street	Zip Code/ City	Country
_____	_____	_____
Phone	Mobil	E-Mail
_____	_____	_____
Date of Birth (Day/Month/Year)	Country of Birth	Citizenship

T-Shirt Size: ____ (S, M, L, XL) Module: ____ (1,2,3,4 or 5) Photo Session: _____ (Yes/No)

2) Contact Person

_____	_____	
First and Last Name	Address	
_____	_____	_____
Phone Day	Phone Evening	E-Mail

Relationship to the Applicant

3) English Language Proficiency (check one)

_____ beginner _____ advanced _____ fluent _____ native

4) Short Description

Education (Institute): _____

Emphasis: _____

Career Goals: _____

Expectation of the Training in L.A. regarding your future career:

I hereby confirm that the given information is correct, and that I have read, understood, and accepted Steinlein Productions policies by signing below.

Signature of the applicant Date, City

Please complete the form and e-mail it to: info@steinleinproductions.com

Summary of the Steinlein Productions' Workshop Policies

1. Application

We must receive your completed application form by either mail or fax. Upon receiving the completed application, SP (Steinlein Productions) will respond and confirm your acceptance.

In the event the Workshop is already fully booked, the applicant will be informed.

If the minimum participation requirement to conduct the Workshop is not met, SP reserves the right to cancel a Workshop. In this event, we will refund the application fee and tuition to the student.

2. Workshop Dates and Outlet

Workshop dates, times, and contents are subject to change. The Workshops are held in the SP classrooms and/or other appropriate additional locations. The content of the Workshop is subject to change, as we constantly update our training schedule/syllabus. These changes cannot be viewed as being of lesser quality. SP reserves the right to employ a substitute instructor if the regular teacher cannot attend.

3. Tuitions

Tuition includes the nonrefundable application fee of \$250 per participant. The application fee is due upon receipt of the Workshop confirmation. The full tuition is due no later than 60 days before training starts. If the tuition fee has not been received in full prior to the start of the Workshop, the participant will not be admitted to class. Tuitions must be wired to the SP account. Wiring costs will be paid for by the applicant. Tuition payments are not transferable to another term. In the event a Workshop is cancelled due to factors out of SP's control, the tuition will not be refunded. In the event of a refund, SP will only be obligated to refund the tuition amount and will not be liable for, nor compensate for, any damages.

4. Resignation

An applicant's resignation must be submitted in writing and received by SP by mail or fax. The date of receipt of an applicant's resignation will determine the amount owed to SP.

In the event the applicant's resignation is received 60 days or more prior to the Workshop start date, the tuition fee will be refunded, less the \$250 application fee.

In the event the applicant's resignation is received 59–30 days prior to the Workshop start date, the tuition fee is not refundable, but transferable—less the \$250 application fee—to a future Steinlein Productions Workshop, within the next two years only. In the event the applicant's resignation is received 29 days or fewer prior to the Workshop start date, the tuition fee is neither refundable nor transferable.

5. Regulation for Minors

All above-listed policies are applicable. All obligations that the minor participant cannot take on due to legal restrictions will be passed on to the parent or legal guardian. Students who have not reached the legal age of 21 by the Workshop starting date must obtain the approval of the parent or legal guardian before they can submit their application and participate.

The parent or legal guardian will transfer the supervision of the student to SP and the class instructor. SP's responsibility for the minor begins when class starts and terminates when class ends each day.

6. Insurance

At the same time a student submits an application, he or she is also obligated to obtain the appropriate liability, health, and accident insurance. Students are liable for personal injuries, as well as or damage to their own personal property or SP's property caused either consciously or unconsciously, by negligence, or by disregarding instructions. The same rule applies regarding the property of other Workshop participants and third parties.